



Meeting: **SCRUTINY COMMITTEE**
Date: **THURSDAY, 24 NOVEMBER 2022**
Time: **5.00 PM**
Venue: **COUNCIL CHAMBER - CIVIC CENTRE, DONCASTER ROAD, SELBY, YO8 9FT**
To: **Councillors S Shaw-Wright (Chair), W Nichols (Vice-Chair), A Lee, R Sweeting, J Chilvers, K Ellis and J McCartney**

Agenda

1. Apologies for Absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Scrutiny Committee held on 29 September 2022.

4. Chair's Address to the Scrutiny Committee

5. Parking Enforcement in the Selby District

Remote attendance by the Senior Traffic Management & Parking Engineer

Scrutiny Committee
Thursday, 24 November 2022

from North Yorkshire County Council to discuss the issue of on-street parking within the Selby district.

6. Corporate Performance Report Q1, 2022-23 (S/22/10) (Pages 5 - 36)

The Committee are asked to consider the content of the Quarter 1 report and make any comments on the Council's corporate performance

7. Section 106 Agreements and Community Infrastructure Levy (CIL) Monies (S/22/11) (Pages 37 - 48)

To examine the use and breakdown of Section 106 Agreements and Community Infrastructure Levy (CIL) monies in the district for 2020-21.

8. Work Programme (Pages 49 - 58)

To consider the Committee's work programme.

Janet Waggott

Janet Waggott, Chief Executive

Date of next meeting (5.00pm) Thursday, 15 December 2022
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Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact Democratic Services on the above details prior to the start of the meeting. Any recording must be conducted openly and not in secret.

Minutes

Scrutiny Committee

Venue:	Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 29 September 2022
Time:	5.00 pm
Present:	Councillors S Shaw-Wright (Chair), W Nichols (Vice-Chair), J Chilvers and J McCartney
Officers present:	Karen Iveson, Chief Finance Officer, (from agenda item 7), Keith Cadman, Head of Commissioning, Contracts and Procurement, Stuart Robinson, Head of Business Development and Improvement, and Dawn Drury, Democratic Services Officer

11 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Keith Ellis and Councillor Richard Sweeting.

12 DISCLOSURES OF INTEREST

There were no declarations of interest.

13 MINUTES

The Committee considered the minutes of the meeting held on the 30 June 2022.

RESOLVED:

To approve the minutes of the Scrutiny Committee meeting held on the 30 June 2022 for signing by the Chair.

14 CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE

There was no Chairs address.

15 UPDATE ON LEISURE SERVICES PROVISION (S/22/4)

The Head of Commissioning, Contracts and Procurement gave an update on the provision of leisure services, mainly covering the period April to August 2022.

Members asked several questions to include increased energy prices, the reasons why gym memberships and attendance at the leisure centre had not returned to pre pandemic levels, and staff retention and pay.

The Officer explained that increases in energy costs had impacted the financial position of leisure services, and that customer confidence in leisure services remained low due to the pandemic and the nature of leisure centres, where people were in close proximity to other users.

Members noted that Inspiring Healthy Lifestyles (IHL) did pay the national living wage to their employees to encourage recruitment.

RESOLVED:

The Committee noted the update.

16 CORPORATE PERFORMANCE REPORT QUARTER 4, 2021-22 (S/22/5)

The Committee received the report of the Head of Business Development and Improvement which asked Members to consider and comment on the performance information presented to them for Quarter 4 2021-22.

Members noted that the reports provided a progress update on delivery of the Council Plan 2020-2030, as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs.

Officers summarised progress in Quarter 4, with 54% of KPIs reported showing improvement over the longer term or having maintained 100% performance, and 78% of KPIs reported were on target, with 9% of KPIs within acceptable tolerances.

Discussion took place regarding the Councils housing stock classed as void and the length of time taken to refurbish and re-let some properties. Officers explained that there had been delays because of the pandemic, and it was often found that when the Council received properties back from tenancies an increasing number of the properties needed a full refurbishment, which took longer. Members also noted that there had been significant pressure on Trade resources.

RESOLVED:

The Committee considered and noted the content of the report.

17 FINANCIAL RESULTS AND BUDGET EXCEPTIONS - QUARTER 1, 2022-23 (S/22/6)

The Committee received the report of the Chief Finance Officer which asked Members to consider and comment on the Council's financial and budget exceptions for Quarter 1 of the 2022-23 year.

Members noted that at the end of Quarter 1, current estimated full year revenue outturn estimates indicated surpluses of (£382k) for the General Fund (GF) and a £28k deficit for the Housing Revenue Account (HRA) before the pay award. It was further noted that should the pay award offer which was currently under consideration by the unions be accepted, it was anticipated that this would reduce the GF surplus to (£45k) and increase the HRA deficit to £184k.

Officers explained that the main forecasted variances against the HRA deficit were rent collection forecasts which to date showed a £102k shortfall. The main driver being that void rates were higher than budget which were driven by the assumptions in the business plan. Members heard that this was mainly due to the poor condition the properties were left in when vacated and the resource available to bring them back in to use. The cost-of-living increases had also started to impact on collection rates, but this would be reviewed again at quarter 2 when more data was available for comparison.

The Committee heard that currently there was insufficient data to be able to accurately predict the outturn for utility costs, but as they were expected to rise, an increase of 50% above budget, which equates to £67k, had been forecast; this would be reviewed again at quarter 2.

RESOLVED:

The Committee considered and noted the report.

18 TREASURY MANAGEMENT - MONITORING REPORT - QUARTER 1, 2022-23 (S/22/7)

The Committee received the report of the Chief Finance Officer which asked Members to consider the Council's borrowing and investment activity (Treasury Management) for the period 1 April 2022 to 30 June 2022 and presented performance against the Prudential Indicators.

Officers explained that on average the Council's investments held in the North Yorkshire County Council (NYCC) Investment pool totalled £83.5m over the quarter at an average rate of 0.78% and earned interest of £161.7k (£116.6k allocated to the General Fund; £45.0k allocated to the HRA) which was £123.5k above the year-to-date budget.

Members were informed that current performance trends indicated that forecast returns for the year could be in the region of £871.8k (£628.9k GF, £243.0k HRA) a total budget surplus of £719.4k. For the General Fund, any interest earned above a £350k threshold would be transferred

to the Contingency Reserve. This figure was currently forecast to be £278.9k.

Members noted that in addition to investments held in the pool, the council has £5.63m invested in property funds as at 30 June 2022. The funds have achieved a 2.93% revenue return and 3.13% capital gain over the course of the quarter. This resulted in revenue income of £40.5k to the end of Q1 and an 'unrealised' capital gain of £170.8k. The funds were long term investments and changes in capital values were realised when the units in the funds were sold.

The Committee acknowledged that long-term borrowing totalled £52.833m at 30 June 2022, (£1.6m relating to the General Fund; £51.233m relating to the HRA), and interest payments of £1.917m were forecast to be paid in 2022-23, a saving of £59k against budget. The Council had no plans for any short-term borrowing for the year.

Prudential Indicators – the Council's affordable limits for borrowing were not breached during this period.

RESOLVED:

The Committee considered and noted the content of the report.

19 WORK PROGRAMME

The Committee considered the 2022-23 work programme as presented in the agenda.

Members were reminded that the next date in the Committee Calendar for Scrutiny Committee was Thursday 27 October however this was being held provisionally and it was queried if the date should be taken out of the diary. The Committee agreed that they wished to confirm the 27 October 2022, and that the meeting would go ahead on that date.

Members requested that an officer from parking enforcement at North Yorkshire County Council be invited to attend the next meeting of the Committee, to discuss the serious issue of on-street parking within the district.

Members agreed that going forward, items of priority for consideration were Covid-19 in Selby district and on-street parking enforcement in the district.

RESOLVED:

That the committees' 2022-23 work programme be amended to reflect Members' suggestions as detailed above.

The meeting closed at 5.30 pm.



Report Reference Number: S/22/10

To: Scrutiny Committee
Date: 24 November 2022
Author: Dawn Drury, Democratic Services Officer
Lead Executive Member: Mark Crane, Leader of the Council
Lead Officer: Stuart Robinson, Head of Business Development and Improvement

Title: Corporate Performance Report – Quarter 1 2022-23

Summary:

The Scrutiny Committee is asked to consider the report of the Head of Business Development and Improvement which provides a progress update on delivery of the Council Plan 2020-2030 as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs. The report covers Quarter 1 for the 2022-23 year.

The report was considered by the Executive at its meeting on 3 November 2022.

Recommendation:

The Scrutiny Committee is asked to consider the content of the report and make any comments on the Council's performance.

Reasons for recommendation

The Committee is asked to consider the information as set out in the report as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The reporting of performance data enables the Council to demonstrate progress on delivering the Corporate Plan Priorities to make Selby District a great place.

1. Introduction and background

- 1.1 Please see section 1 of the report considered by the Executive on 3 November 2022 attached to this report at Appendix 1.

2. The Report

- 2.1 Please see section 2 of the report considered by the Executive on 3 November 2022 attached to this report at Appendix 1.

3. Alternative Options Considered

3.1 None applicable.

4. Implications

4.1 Legal Implications

4.2 Effective Scrutiny arrangements form part of the governance framework of the Council. Please see section 4 of the report considered by the Executive on 3 November 2022 attached to this report at Appendix 1.

4.3 Financial Implications

4.4 Please see section 4 of the report considered by the Executive on 3 November 2022 attached to this report at Appendix 1.

4.5 Policy and Risk Implications

4.6 Please see section 4 of the report considered by the Executive on 3 November 2022 attached to this report at Appendix 1.

4.7 Corporate Plan Implications

4.8 The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The information contained in the report enables the Council to monitor its performance.

4.9 Resource Implications

4.10 Please see section 4 of the report considered by the Executive on 3 November 2022 attached to this report at Appendix 1.

4.11 Other Implications

Not applicable.

4.12 Equalities Impact Assessment

4.13 Please see section 4 of the report considered by the Executive on 3 November 2022 attached to this report at Appendix 1.

5. Conclusion

5.1 The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's

performance; the Committee's comments and observations on performance are welcomed.

6. Background Documents

None.

7. Appendices

Appendix 1 – Executive Report – 3 November 2022

Appendix A: Executive Report of the 3 November 2022 - Council Delivery Plan 2020-23 Monitoring Report Quarter 1 2022-23

Appendix B: Executive Report of the 3 November 2022 - Corporate Performance Report Quarter 1 2022-23

Contact Officer:

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Report Reference Number: E/22/20

To:	Executive
Date:	3 November 2022
Status:	Non-Key Decision
Ward(s) Affected:	All
Author:	Gillian Bruce, Business Transformation Officer
Lead Executive Member:	Councillor Mark Crane, Leader of the Council
Lead Officer:	Stuart Robinson, Head of Business Development and Improvement

Title: Corporate Performance Report - Quarter 1 2022/23 (April to June)

Summary:

The quarterly Corporate Performance Report provides a progress update on delivery of the Council Plan 2020-2030 as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs.

Recommendations:

- 1. That the report be noted and approved; and**
- 2. the Executive consider any further action they wish to be taken as a result of current performance.**

Reasons for recommendation

The reporting of performance data enables the Council to demonstrate progress on delivering the Council Plan Priorities to make Selby District a great place.

1. Introduction and background

- 1.1** High level performance reporting of progress against the Council's priorities – as set out in the Council Plan 2020-2030 – is a key element of the performance management arrangements.
- 1.2** Progress on delivering the Council's priorities is demonstrated by a combination of:

- progress against priority projects/high level actions (are we meeting/expecting to meet delivery timescales) see Appendix: A Council Delivery Plan 2020-23 Monitoring Report; and
- performance against KPIs (are targets being met; are we getting better) see Appendix B: Corporate Performance Report.

1.3 We are currently finalising a covid 19 variation to the leisure contract that includes revised KPIs and as such we are currently not reporting any leisure KPIs due to the variation and the fact that leisure centres have been closed during the last two years due to the pandemic.

2. Reporting Period

2.1 The specific focus of this report covers the period April to June 2022. This is the first full quarter following the government's lifting of Covid-19 restrictions.

2.2 Summary of progress

To summarise progress in quarter 1:

- 70% of KPIs reported are showing improvement over the longer term or have maintained 100% performance.
- 78% of KPIs reported are on target – with 9% of KPIs within acceptable tolerances.

2.3 Housing repairs update

Performance on responsive housing repairs is slowly starting to improve as new staff become fully conversant with systems and operating practices.

The continuing pressure on resources, aligned to the nature of the works remaining with the original backlog created during the pandemic has resulted in progress on the backlog slowing to a few repairs per week. Overall, 91% of the original backlog has now been cleared, leaving 343 repairs outstanding.

The number of open repairs has seen an increase over the first quarter as the full impact of reduced staffing numbers and annual leave/long term sickness amongst the team earlier in the year take effect. Currently there are 2,173 open repair entries which is approximately 373 more than the usual 'run-rate'.

The team continues to work with external contractors to support our internal provision wherever possible, although many contractors are already working near or at full capacity themselves.

The situation continues to be monitored.

2.4 What went well in quarter 1

2.4.1 The Council successfully delivered the Selby elements of the election for North Yorkshire County Council/North Yorkshire Unitary Council.

2.4.2 In addition, we administered the government's energy rebate scheme. At the end of Q1, Selby District Council had made 28,884 individual payments to customers totalling £4.33m. These were to 23,855 customers who paid by direct debit and 5029 customers whose bank details have been collected to make the payment. In addition, a discretionary scheme was developed for additional payments to lower income households for delivery early Q2.

2.4.2 Positive Performance - KPIs

- **Supporting SMEs** - A total of 71 SMEs were supported in Q1 – better than the target of 50 although slightly down on performance in Q4 (79).
- **NNDR collection** - 30.9% of NNDR was collected in Q1 – better than Q1 last year (26.4%) and the target for this year (27.5%)
- **Sundry debt collection** - 46.9% of sundry debt was collected in Q1 – above both the same period last year and this year's target (46.2%)
- **Processing benefit claims** - Whilst Q1 performance for processing new benefit claims (18.9 days) exceeded the target (22 days), processing times were longer than for Q1 last year (17.1 days). Despite the burden of processing energy rebates, Q1 performance on processing changes in circumstances (3.1days) was significantly better than target (8.4) and also better than the same period last year (4.1 days)
- **Processing planning applications** - All national targets were exceeded for the processing of major, minor and other applications in Q1. Furthermore, short term performance (comparison with the previous quarter) improved on all types and longer-term performance (comparison with Q1 last year) improved for both minor and other applications.
- **Processing stage 1 complaints** - All stage 1 complaints were responded to within the required timescale in Q1.
- **Processing FOIs** - 88% of FOIs were responded to in time – better than the target of 86% and also better than the same period last year (86%).
- **Customer waiting times (phone)** - Despite the challenges created by the government's energy rebate scheme, the average wait time in Q1 (2.3 minutes) was better than the target of 5 minutes and also better than the same period last year (2.9 minutes)
- **Reportable health and safety incidents** - No incidents were reported during the quarter.
- **Council house re-lets** - Performance on void re-let times continues to improve – on both standard and major void types with targets met on both types and improvement shown in both the short and longer term across both types.
- **Waste** – The number of missed bins (130) was slightly greater than last quarter (123) but much improved on the same period last year (170) and

well within the target of 186. Furthermore, the recycling rate was higher than in Q1 last year.

2.5 What did not go so well in quarter 1

- **Stage 2 complaints** - Stage 2 complaints processing – only 67% of stage 2 complaints were processed within the required timescales.
- **Savings** - The target for planned savings has not been achieved. The remaining saving is linked to securing the benefits of some of our digital investment and transformation work which is expected to be realised during next financial year.
- **Staff sickness** - In the 12 months to end of Q1, 7.8 days per FTE were lost to sickness absence. This is higher than both Q1 last year (4.0 days) and the target of 5 days. Covid-related absences accounted for 17% of total absences. However, the biggest cause of absence was Stress, Depression & Anxiety (28%). Whilst much of this is not work-related, we understand that these are challenging times for our staff. In a recent survey, 86% of respondents confirmed they felt that appropriate arrangements had been made to support them with any issues they had experienced around lone working, stress, and general mental health, and we do make Health Assured available for all staff. Our focus during LGR is on maximising engagement with all staff and working through our managers to support staff during these difficult times.

3. Alternative Options Considered

N/A

4. Implications

N/A

4.1 Legal Implications

None

4.2 Financial Implications

Delivery of Council Plan priorities is reflected in the Medium-Term Financial Strategy.

4.3 Policy and Risk Implications

Performance is a corporate risk. Failure to adequately perform will result in the corporate priorities not being delivered. Performance reporting is part of a suite of mitigating actions which make up our Performance Management Framework.

4.4 Council Plan Implications

This report provides a progress update on delivery of the Council Plan 2020-23.

4.5 Resource Implications

Performance reporting highlights areas where we are not performing well or are performing too well. Where an under or over allocation of resource is highlighted as a reason for poor performance, we can explore opportunities to adjust resources to support effective implementation of the Council Plan as part of our on-going business and budget planning.

4.6 Other Implications

N/A

4.7 Equalities Impact Assessment

An Equality, Diversity and Community Impact Assessment screening report has been undertaken on the Council Plan and its priorities – and due regard has been given.

5. Conclusion

- 5.1** The performance data demonstrates continued performance improvement and delivery against Council Plan Priorities.

6. Background Documents

None.

7. Appendices

Appendix A: Council Delivery Plan 2020-23 Monitoring Report Quarter 1 2022/23

Appendix B: Corporate Performance Report Quarter 1 2022/23

Contact Officer:

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APPENDIX A





Council Delivery Plan 2020-23 Monitoring Report Q1 2022/23

Key:

-  Corporate priority is on track
-  There are some concerns about this corporate priority
-  Significant concerns












Theme: A great place to LIVE


OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Increased Housing Supply	Maintain our Five-Year Housing Land Supply	Martin Grainger	Cllr Crane	Deal with pre-application queries and planning applications for new residential development expeditiously	31-Mar-2023			The Development Management Service is continuing to process applications efficiently. This includes dealing with the backlog created during the Covid pandemic coupled with a high number of planning applications during 2021/22 and the first quarter of 2022/2023. This reflected in annual income for 2021/2022 of over £1.5m which is the highest amount recorded. Significant progress has been made on the production of a Local Plan. This document sets out a portfolio of housing and employment sites to meet growth up to 2040. Consultation on the Preferred Options draft of the plan took place between 31st January and 12 March 2021. Over 1200 comments were received. A further 44 sites were submitted as part of the Preferred Options consultation and a further consultation on these additional sites took place between 2nd August and 13th September 2021. A number of additional evidence base documents	
				Explore new sources of supply and a long-term pipeline of housing sites to 2040 through the new Local Plan (see below).	31-Mar-2023				
				Proactive Work with developers to unlock 'stuck sites'	31-Mar-2023				
				Provide appropriate Planning support to deliver the Councils Housing Development Programme and HRA new-build projects	31-Mar-2023				

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								have also been consulted on as a separate exercise. They related to the approach to Greenbelt, CIL and Local Plan Viability, Greenspace Audit and Indoor/Outdoor Sports. A revised Local Development Scheme has been brought into effect. Consultation on the Publication Local Plan is now underway and ends on the 7 th October. Depending on the outcome of the consultation it is anticipated that the Local Plan will be submitted for Examination early next year.	
Increased Housing Supply	Maximise the number of available homes through delivering the Empty Homes programme.	Sarah Thompson	Cllr Musgrave	Deliver the Empty Homes Programme	31-Mar-2022		▶	Programme completed end March 2022	▶
Increased Housing Supply	Implement a Selby District Council Housing Development Programme	Phil Hiscott	Cllr Crane	Agree the most appropriate delivery models for the HDP	31-Dec-2020	1-Apr-2021	▶	Delivery Models Affordable Housing Strategy for 2021 onwards approved by the Executive April 2021. This sets out the delivery priorities for the HDP. HDP Board created and meetings taking place.	▶
				Create HDP Programme Board, agree priority sites within Phase 2 and the Development Programme.	31-March-2023		▶	HDP Phase 2: Following confirmation of planning consent for the four sites within the programme, work to determine the financial viability of the schemes has now been completed. Regrettably, as a result of upward pressure in the market the financial modelling has identified the schemes do not currently satisfy the Council's financial viability parameters. Work is ongoing to review the proposals and to ensure the planning consents granted are secured so the sites can be	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Improve our housing stock	Deliver the housing improvement programme element of the HRA Business Plan 2019-2025.	Phil Hiscott	Cllr Musgrave	Deliver the HRA improvement Plan.	31-Mar-2022			<p>developed when market conditions allow.</p> <p>S106 Acquisitions:</p> <p>Planning consent for the Staynor Hall development by Persimmon secured. Dialogue regarding the Council's interest in securing 22 of their affordable housing provision remains ongoing. Negotiations ongoing to purchase Selby & District Housing Trust Homes. Executive agreed in principle purchase in April.</p> <p>Empty Homes/Council House Buy-backs:</p> <p>The programme part funded by Homes England to acquire 10 empty homes was completed in Q4 and the first property acquired through our one-for-one replacement programme using S106 monies is also now complete. Work to identify further opportunities to increase the Council's affordable housing portfolio is continuing.</p>	
				Deliver the HRA Business Plan 3 Year Capital Investment Programme (agreed Dec 2019).	31-March-2023			<p>The Housing Repairs Service is continuing to refurbish VOID properties and carry out all repairs and performance in these areas remains on target.</p> <p>We continue to work through the remaining backlog of works resulting from the various Covid lockdowns and have brought in additional internal and external support to clear the remaining repairs as soon as possible.</p> <p>We continue to experience increased lead times on some materials (roof tiles, central heating components) and are working with our contractors and</p>	







OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								suppliers to mitigate the impact of these delays. Delivery of the capital investment programme in 2022/2023 is focussed on ensuring all our properties continue to meet statutory compliance requirements around electrical and gas safety as we move towards handing over a 'safe and legal' portfolio to the new Council for North Yorkshire.	
<div>Page 18</div> Market Town Regeneration	Develop and implement Town Action Plans and partnerships for Selby, Tadcaster and Sherburn-in-Elmet	Julian Rudd	Cllr Buckle	Complete Town Centre Action Plans for Selby & Sherburn	30-Sep-2020			Revitalising Towns Initiative The priority projects included within the Town Centres Revitalisation Programme were approved by Executive in September 2021. The scope of the work has been broadened to include Sherburn Legacy Projects (grant scheme). Detailed project plans are being developed to ensure projects are completed (or at least in contract or under construction) by March 2023. Projects include: - Tadcaster – Improvements to Tadcaster Bus Station Sherburn – Low Street improvements Selby – Market Place and Park improvements The Town Centre Action Plan for Tadcaster will be finalised alongside the next stage of the Local Plan. A Govt changing places grant has been awarded to SDC for a toilet facility for	
				Develop partnership groups for implementing Selby, Sherburn and Tadcaster Town Centre Action Plans.	31-Dec-2020				
				Complete Town Centre Action Plan for Tadcaster	30-Apr-2022				

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Implement the Opening Town Centres Safely plan.	31-Mar-2022			people with additional needs. The grant and SDC match funding will deliver two units, one at Selby Station to be incorporated to the TCF scheme and managed by the station operator TPEXpress, and one at Tadcaster Bus Station to be managed by SDC. Approval for scheme costs and revenue implications to be sought at October Executive.	
				Implement key projects from Town Action Plans for Selby, Sherburn and Tadcaster including:	31-Mar-2021			Under the town centre revitalisation grants (legacy projects) for Sherburn 2 applications have been awarded, 1 is currently being assessed and 3 more are expected. Selby District Places and Movement Study	
				Complete Places and Movement study of Selby, Sherburn and Tadcaster – joint with NYCC (plus LEP funds).	30-Apr-2021	30-Apr-22 (Phase 1)		A report summarising the consultation, and proposed way forward was approved at the September Executive. The report also acknowledged the current work being undertaken by the Local Plan Team in Tadcaster, which includes place and movement type proposals.	
				Deliver the Selby town centre High St Heritage Action Zone programme.	31-Mar-2023			A Place and Movement Phase 2 is currently being progressed by NYCC Highways, and the final scope for WSP is being agreed with SDC. The Phase Two work will build upon the outcome of the consultation and identify a set of priority projects, focussed on key junctions in Selby and Sherburn and measures to support active travel.	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Deliver Transforming Cities Fund programme to transform the Selby station area.	31-Mar-2023	Note: extension to completion date approved by DfT. New completion date March 2024 (await final confirmation)		Selby Station Gateway Transforming Cities Fund (TCF) The Outline Business Case (OBC) was submitted to WYCA Final approval for the OBC was received in February 2022. Work is now being completed on the FBC and this will be submitted in August 2022 (subject to approval by the SDC Executive).	
								Strong progress has been achieved with land acquisition, including purchase of the Selby Business centre in December 2022 and The Railway Club has now been purchased in July 2022. The planning application for TCF has been to committee 7 th Sept and approved subject to consultation period and conditions. A press release will be shared. Regular comms meetings are taking place to plan and deliver comms to the public, and businesses to increase awareness of the scheme and its benefits ahead of construction from Spring 2023. Officers are in continuous dialogue with WYCA over delivery timescales and Members will be informed as further information becomes available. The Council has identified sufficient funding to ensure that the Station Gateway scheme will be fully delivered, including the Station Plaza, by March 2024. DfT have confirmed verbally that spend of TCF can extend to March 2024. Selby Town Centre High Street Heritage Action Zone The HSHAZ is a four-year programme funded by Historic England, which began in July 2020 and runs until the end of March 2024. It includes the creation of new planning guidance, the	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								<p>Town Centre Design Guide, which explores the details of Selby's heritage character, and is now available to assist the Planning Team at the Council with making decisions on planning applications and guidance to property owners about sensitive development in the town centre.</p> <p>Two building conservation projects are now on site in the town centre and a third was completed in March 2022. The project is now looking ahead to develop the next phase, carrying out surveys in more possible projects for this coming year. New streetscape and car park designs are to come this next year.</p> <p>Community engagement in 2021/22 included the use of Lego and Minecraft to engage our younger residents, walking tours with a character guide, architecture lectures about conservation and exemplar development ideas, and art workshops to explore our famous residents and visitors.</p>	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Theme: A great place to ENJOY									






Community	Develop a resilient community	Stuart Robinson	Cllr Buckle	Establish local arrangements that support residents in addressing financial difficulty.	31-Dec-2020	31-Mar-2021		£2M Community Legacy Fund with Two Ridings Community Foundation established to support local community organisations to access District funding, protected to the area in perpetuity. The Fund was launched on 1 st November 2021. Selby Health Matters Partnership established a new action plan for 2021-2023 which includes developing a leadership programme to support VCSE and health leaders to provide joined up services. Programme design will be developed in line with LGR Community Networks. Interim local place leader networks established by Community First Yorkshire. Selby District AVS has joined the Equalities and Advice networks to further strengthen connections between VCSE providers.	
				Collaborate with community representatives and funders to establish the community engagement and funding process post covid-19	30-Jun-2021	01-Nov-2021			
				Collaborate with local authority, health, and voluntary sectors to establish a development pathway for a strong and resilient VCS sector to support community emergency response and long-term recovery of communities from Covid-19.	30-Sep-2021	31-Mar-2022			
Environment – Low Carbon	Implement the recommendations of the Low Carbon Working Group (LCWG)	Stuart Robinson	Cllr Musgrave	Develop a Low Carbon Action Plan considering the recommendations of the Low Carbon Working Group.	31-Dec-2020			Q1 update: <ul style="list-style-type: none"> • Scope 1, 2 and 3 emissions data collated for 2019/20, 20/21 and 21/22. • Seven Fitbits raffled to staff in April to encourage walking and more sustainable travel. • Cycle to work scheme promoted. • Pilot project to use HVO fuel in waste collection vehicles completed. Executive agreed to defer the rollout whilst fuel prices volatile. • Discussed options for using renewable energy with YPO. On hold due to less than 12 months left of SDC. • Tree planting plans under discussion with Groundwork. 	


								<ul style="list-style-type: none"> • 'Introduction to Climate Change' module launched as part of staff mandatory training. <p>Note: The Low Carbon Officer left the Council in June and has not been replaced. The focus between now and March will be to ensure Selby priorities are picked up in the plans for the new council.</p>	
Environment – Green Space	Work with local partners to maintain and enhance local parks, play areas and open spaces.	Keith Cadman	Cllr Grogan	Deliver capital investment of £100k p.a. to improve quality and accessibility of Council play areas – improving two play areas per year for the years 2020-21; 2021-22; 2022-23.	31-Mar-2023			<p>A contract for four playgrounds at parkland drive and woodlands avenue in Tadcaster and Volta Street and Petre Avenue in Selby was awarded in April 2022. Public consultations have been held and the designs finalised following evaluation of the feedback received. Work is due to being at the end of September.</p> <p>Works are planned to start on site at Petre Avenue on 22nd September 2022 with other sites to start later this year.</p>	

Theme: A great place to GROW

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETE D DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Local Plan	Deliver the Local Plan by 2023	Martin Grainger	Cllr Crane	Develop Preferred Options and consult stakeholders.	28-Feb-2021			Significant progress has been made on the production of a Local Plan. This document sets out a portfolio of housing and employment sites for the next twenty years. Consultation on the Preferred Options draft of the plan took place between 31st January and 12 March 2021. Over 1200 comments were received. A further 44 sites were submitted as part of the Preferred	
				Develop Submission Draft and consult stakeholders	31-Jul-2022				
				Draft Local Plan Submitted for Examination by the Planning Inspectorate	31-Jan-2023				
				Create the evidence base – including an Infrastructure	31-Mar-2023				



OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETE D DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Delivery Plan for the Selby district.				Options consultation and a further consultation on these additional sites took place between 2nd August and 13th September 2021. A number of additional evidence base documents have also been consulted on as a separate exercise. They related to the approach to Greenbelt, CIL and Local Plan Viability, Greenspace Audit and Indoor/Outdoor Sports. A revised Local Development Scheme has been brought into effect. Consultation on the Publication Local Plan is now underway and ends on the 7 th October. Depending on the outcome of the consultation it is anticipated that the Local Plan will be submitted for Examination early next year.	
				Local Plan adopted	30-June-2024		▶		
Visitor Economy	Continued delivery of the 'Selby District Visitor Economy Strategy 2018-22 – and beyond'.	Julian Rudd	Cllr Grogan	Work plan reviewed for the 'Selby District Visitor Economy Strategy 2018-22 – and beyond' with emphasis on sectoral support and development needs in response to C-19:	30-Sep-2020	11-Jul-2021	▶	'Get to Know Your Heart' resident engagement weekend delivered across district 8-10 Apr. Campaign reached over 100,000 people through social media channels and promoted on buses and radio across district.	▶
				Deliver short-term outputs – emphasis on local people & staycationing	31-Mar-2021	31-Dec-2021	▶	Engagement and planning with national/international trade slowed due to Covid recovery.	
				Deliver medium term outputs – broadening emphasis to national trade	31-Dec-2021	Ongoing	▲	Work on Food & Drink Improvement Plan begun.	
				Longer term outputs – developing emphasis to include international travellers	31-Mar-2023	Ongoing	▶	Visitor Economy Strategy Refresh completed. Priorities include connecting the sector, strengthening activity and product quality around food and drink, and heritage. Longer term focus to support sector recovery from Covid 19 and ensure continuity of sector support through LGR.	







OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETE D DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Visitor Economy	Develop and implement the Selby District Cultural Development Framework.	Julian Rudd	Cllr Grogan	Selby District Cultural Development Framework completed (including evidence base & consultation with stakeholders, as agreed with funders)	31-Dec-2020	31-Jul-2021		Cultural Development Framework in delivery: Artist in residence appointed to Selby Abbey. Product from engagement now being created and displayed in the Abbey throughout the year. Schools singing project underway, culminating in performance in Selby Abbey. New Minecraft project underway.	
				Implement immediate short-term outputs from the framework; develop key projects in line with covid-19 response and external investment e.g. Barlby Road Corridor project; extending festivals/events offer;	30-Apr-2022	Ongoing		Artist in residence appointed to TCF station development. Concepts for public realm completed and 4 micro-commissions awarded to Selby College students to deliver artwork for the scheme. Writer in Residence appointed to engage on Selby marketplace. Artists appointed to support design of Barlby Road corridor. Work on Heritage Interpretation Masterplan underway. Work on Public Art plan underway.	
Enterprise & Growth	Deliver the Selby District Economic Development Framework 2022...and beyond	Julian Rudd	Cllr Buckle	Deliver a sustainable and targeted programme of support to SME businesses – to support the post-Covid recovery	31-Mar-2023			SDC were fully involved with the LEP in the development and shaping of the Covid-19 Economic Recovery Plan. Covid economic responses are complete now and we have moved into the post-pandemic "new normal" phase. The Council's key economic priorities and projects have been put forward for inclusion in the LGR workstream 'Economic Strategy', which will guide the early years of the new authority as well as contributing to the ED workstream on how the new authority's priorities will be	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETE D DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Develop and agree with the owners of each key strategic site identified in the EDF Framework (e.g. S2, Eggborough, Kellingley) a programme of short, medium term deliverable actions to bring the site forward in line with EDF	31-Mar-2023			<p>delivered.</p> <p>Post-Covid and post Russian invasion of Ukraine there are significant challenges particularly in recruitment, property shortage, supply chain issues and rising costs, particularly fuel, but the outlook is still positive and there are significant growth opportunities despite the headwinds. In summary, SDC has continued to provide support, now fully back to in-person meetings including:</p> <ul style="list-style-type: none"> • Business support to SME's; • Grant funding for innovation & start-ups; 	
								<ul style="list-style-type: none"> • Consultancy support funding; • SDC has planned and is delivering a series of workshops to help businesses grow/deal with changing legislation and economic challenges. • Planned 2nd Selby District Business Awards; • Re-Established two successful forums/networking groups post-lockdown; • Planned and delivered a programme of Employment and Skills Forums which will culminate in an Employment & Skills conference on 29th September; • Worked closely with NYBEP (North Yorkshire Business & Education Partnership) working with schools forming a relationship between schools and businesses. • Worked with YNYLEPP, employers, apprenticeship providers and the Apprenticeships Hub. <p>The new Economic Development Manager has now been in place over a year now and is planning the team's</p>	



OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								priorities for the remainder of the lifetime of this Council, working with the Executive. During Q1 the outlook for strategic development sites has continued to remain positive with significant progress being made on most of them on a speculative build basis. This is the result of market shift and significant demand for industrial and storage space in the region. Demand is still strong but planning delays and increased construction costs are proving a challenge. SDC has worked with developers to encourage the type of development that fits with our Economic Development Strategy, the YNY Plan for Growth and the emerging Economic Strategy for the new authority.	

Theme: A great place with a Council delivering GREAT VALUE

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Digital Customers	Deliver Digital Strategy 2020	Stuart Robinson	Cllr Lunn	Complete implementation of Digital Workforce – Office 365; new devices; MyView	31-Dec-2020	31-Mar-2021		<p>Note – due to LGR, the primary focus is now on ensuring current systems remain stable and supported in advance of handover to the new council.</p> <p>Except for completing the housing system project, all other transformation activity is on hold.</p> <p>Digital Workforce</p> <ul style="list-style-type: none"> Completed 	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Complete implementation of phases 1 – 3 of Digital Customers – Northgate Citizens Access; CivicaPay; Scanstation; Citizens Online project	31-Dec-2021	31-Jan-2022		Digital Customers <ul style="list-style-type: none"> Completed. Civica Cx Housing System <ul style="list-style-type: none"> Phase 1 (rents, tenancy) completed. Upgrade to live system (bug fixes plus improvements in automating lettings) completed. Project plan in place for phase 2 (assets, repairs) – expect to complete autumn 2022. Upgrade to test system completed. Tenants Portal expected to go live at end summer. 	
				Complete full implementation of Civica CX digital platform for housing and asset management.	30-Sept-2022				
Page 20 Digital Customers	Transform customer contact services and achieve channel shift	Stuart Robinson	Cllr Buckle	Set up Contact Centre at Civic Centre and provide appointment-based face to face customer services.	01-Nov-22			Civic Centre reception is now fully open. Customer Services delivering increased number of appointment-based services for those customers unable to access services by other means. Leadership Team agreed to utilise meeting room 4 as permanent private meeting space for seeing customers along with a temporary private space to be created in the reception area. This will support the Civic Centre to meet current and expected post-LGR needs.	
Quality Workforce	Deliver People Plan to support and develop staff through major change	Stuart Robinson	Cllr Lunn	Deliver People Plan, including new HR and OD service delivery arrangements; Leadership and Management Development Programme; enhanced approach to staff engagement and wellbeing; development of staff core skills	31-Mar-2023			<ul style="list-style-type: none"> Training Planning completed – successful staff now undertaking qualification-based training. Corporate push on mandatory training – all staff given an hour a week to support development. Supported delivery of LGR staff focus groups and staff survey - SDC had highest response rate across North Yorkshire. 	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								<ul style="list-style-type: none"> • Trialled recording of staff briefing session in April. Latest sessions held 15 July and • Manager Forum held in May – next Forum scheduled 14 Sept. 	
Effective use of Assets	Develop and implement the Asset Strategy 2020-30.	Phil Hiscott	Cllr Lunn	Develop Asset Strategy 2020-30 and high-level Action Plan – focus on our assets	30-Sep-2022			<p>The disposal of the former Council depot on Barlby Road has now completed.</p> <p>Work to finalise the sale of Edgerton Lodge to the winning bidder is currently underway.</p> <p>Finalisation of the marketing materials for the sale of the former NatWest in Tadcaster is currently underway and it is envisaged the property will be placed on the open market for sale in Q2.</p>	
Value for Money	Deliver robust arrangements to ensure financial plans are delivered, costs are minimised and planned savings and new opportunities for income are delivered	Karen Iveson	Cllr Lunn	Implement the strategic objectives set out in the MTFS – deliver investment programmes and savings	31-Mar-2023			Covid has impacted severely on the Council's finances and capacity over the last year. The overarching MTFS objectives remain but the majority of savings have been pushed back to 23/24. Investment programmes are in place but spending has been delayed as a result of capacity diverted toward the Council's pandemic response.	
				Monitor the budget for 21/22 and set balanced budget for 22/23 in light of Covid and LGR.	31-Mar-2021	24-Feb-2022		<p>The budget for 21/22 was approved by Council in February 2021. It includes provision for Covid and LGR contingencies and takes account of the contractual risks highlighted in the MTFS which crystallised over 20/21. In year budget monitoring shows that Covid pressures continue but there has also been some upturn in planning income, waste recycles income and an improvement in investment returns.</p> <p>Investment programmes have also been delayed with some slipping into 22/23. The draft budget for 22/23 (Selby's last budget) was approved for by Full Council</p>	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								in February 2022. Deferral of savings to 24/25 has been confirmed with reserves bridging the gap in the short-medium term. There is a Council Tax freeze for 22/23.	
				Update the MTFS in light of Covid impacts and delayed 'Spending Review' (incorporating the Fair Funding Review and any changes to Business Rates and Retention).	31 March 2022			The MTFS was updated and approved by Council in July 21. It incorporates covid impacts plus areas of additional investment. The spending review and review of business rates retention however continue to be delayed with expectations now for 23/24 or later.	



Delivering corporate priorities

Corporate Performance Report

Quarter 1 2022/23

Delivering corporate priorities: Exceptions Q1 2022/23

KPIs Summary

70%

Improved
in the long term

78%










On target
with 9% close to target














































Indicator	Exception	Comments
What's gone well - KPIs		
Number of SMEs supported	Target exceeded	A total of 71 SMEs were supported in Q1 – better than the target of 50 although slightly down on performance in Q4 (79)
% Non-domestic rate collected	Target exceeded & Performance improved	30.9% of NNDR was collected in Q1 – better than Q1 last year (26.4%) and the target for this year (27.5%)
Sundry debt collected	Target exceeded & Performance improved	46.9% of sundry debt was collected in Q1 – above both the same period last year and this years target (46.2%)
Average days to process new benefit claims (total)	Target exceeded	Whilst Q1 performance for new benefit claims (18.9 days) exceeded the target (22 days), processing times were longer than for Q1 last year (17.1 days). This year, the team had the added burden of processing the national energy rebates.
Average days to process change of circumstances	Target exceeded & Performance improved	Despite the burden of processing energy rebates, Q1 performance (3.1days) was significantly better than target (8.4) and also better than the same period last year (4.1 days)
Processing of planning applications	All targets exceeded	All national targets were exceeded for the processing of major, minor and other applications in Q1. Furthermore, short term performance (comparison with the previous quarter) improved on all types and longer term performance (comparison with Q1 last year) improved for both minor and other applications.
% Stage 1 corporate complaints fully responded to in required timescales	Target exceeded & Performance improved	All stage 1 complaints were responded to within the required timescale in Q1.
% FOI responded to within 20 days	Target exceeded & Performance improved	88% of FOIs were responded to in time – better than the target of 86% and also better than the same period last year (86%).
The average wait time – in minutes – before a customer phone call is answered by an advisor	Target exceeded & Performance improved	Despite the challenges created by the governments energy rebate scheme, the average wait time in Q1 (2.3 minutes) was better than the target of 5 minutes and also better than the same period last year (2.9 minutes)
Corporate health and safety: the number of incidents report in the last 12 months	Target met	No incidents have been reported during the quarter.
Average days to re-let council homes	Targets exceeded & Performance improved	Performance on void re-let times continues to improve – on both standard and major void types with targets met on both types and improvement shown in both the short and longer term across both types.
Number of missed waste collections	Target exceeded & Performance improved	Q1 performance (130 missed collections) was better than the same period last year (170) and significantly better than target (186).
Recycling rate	Performance improved	At 50.6%, the proportion of waste recycled was significantly higher than during the same period last year (46.5%).

Delivering corporate priorities: Exceptions Q1 2022/23

Indicator	Exception	Comments
What hasn't gone so well - KPIs		
Amount of planned savings achieved	Target not met	The remaining saving is linked to securing the benefits of some of our digital investment and transformation work which is expected to be realised during next financial year.
Percentage of stage 2 corporate complaints fully responded to in the required time	Target not met	Only 67% of stage 2 complaints were responded to in time.
Amount of household waste collected	Performance worse	Our aim is to encourage households to reduce the amount of household waste. Therefore, the average of 167kg per household collected in Q1 reflects a worsening of performance compared to Q1 last year (147kg).
Average days sick per FTE	Performance worse and Target not met	In the 12 months to end of Q1, 7.8 days per FTE were lost to sickness absence. This is higher than both Q1 last year (4.0 days) and the target of 5 days. Covid-related absences accounted for 17% of total absences (285 days in total). However, the biggest cause of absence was Stress, Depression & Anxiety (28%).

Delivering corporate priorities: KPIs Q1 2022/23

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change/Not applicable		No Change/Not applicable
	OK		Getting Worse		Getting Worse

KPI	Direction of Travel	Q1 2021/22	Q2 2021/22	Q3 2021/22	Q4 2021/22	Current Value	Target	Short Term Trend	Long Term Trend	Status
		Value	Value	Value	Value					
Number of SMEs supported	Aim to Maximise	67	61	73	79	71	50			
% Council Tax collected	Aim to Maximise	29.27	56.26	83.75	98.10	29.08	30.00			
% Council housing rent and arrears collected	Aim to Maximise	92.28	93.28	95.42	97.35	90.90	90.95			
% Non-domestic rate collected	Aim to Maximise	26.38	53.34	80.13	96.78	30.92	27.50			
Sundry debt collected	Aim to Maximise	46.16	55.80	89.46	98.5	46.88	46.16			
Amount of planned savings achieved (£s)	Aim to Maximise	184k	184k	184k	184k	184k	379k			
Average days to process new benefit claims (total)	Aim to Minimise	17.08	17.91	21.92	17.05	18.91	22.00			
Average days to process change of circumstances	Aim to Minimise	4.09	3.22	3.81	1.55	3.05	8.40			
% Major applications within statutory or extension of time	Aim to Maximise	100	100	100	60	88.89	60			
Processing of planning applications: Minor applications	Aim to Maximise	82.14	62.00	67.27	81.36	83.33	70			
Processing of planning applications: Other applications	Aim to Maximise	83.33	72.60	84.69	82.57	84.72	70			
% Stage 1 corporate complaints fully responded to in required timescales	Aim to Maximise	89	50	100	92	100	90			
% Stage 2 corporate complaints fully responded in required time	Aim to Maximise	100	55	100	66.6	66.67	90			
% FOI responded to within 20 days	Aim to Maximise	85.71	87.22	85.25	92	88	86			
The average wait time – in minutes – before a customer phone call is answered by an advisor	Aim to Minimise	2.87	1.86	1.10	1.00	2.31	5.00			

KPI	Direction of Travel	Q1 2021/22	Q2 2021/22	Q3 2021/22	Q4 2021/22	Current Value	Target	Short Term Trend	Long Term Trend	Status
		Value	Value	Value	Value					
% of people accessing benefit forms and taxation direct debit forms online in relation to other channels	Aim to Maximise	69.32	60.16	63.27	80.98	70.78	50.00	↓	↑	✓
Corporate health and safety: the number of incidents report in the last 12 months (rolling year)	Aim to Minimise	0	0	1	2	0	3	↑	—	✓
Average days sick per FTE (full time employee) rolling 12 months	Aim to Minimise	4.02	4.50	6.00	6.79	7.77	5.00	↓	↓	✗
Amount of business rates retained	Aim to Maximise	11.2	11.3	11.3	11.3	11.4	7.5	↑	↑	✓
Council tax base	Aim to Maximise	32279	32618	32672	32791	32927	32940	↑	↑	✓
Number of missed waste collections	Aim to Minimise	170	188	165	123	130	186	↓	↑	✓
Residual household waste per household (kg)	Aim to Minimise	147	144	136	149	167	N/A	↓	↓	N/A
% Household waste recycled	Aim to Maximise	46.49	49.4	39.05	36.66	50.57	N/A	↑	↑	N/A
Number of memberships at combined leisure centres	Aim to Maximise	N/A	2,966	2,914	3,104	tbc	N/A	N/A	N/A	N/A
Number of visits to combined leisure centres	Aim to Maximise	N/A	60,591	57,005	70,084	tbc	N/A	N/A	N/A	N/A
Number of GP referrals	Aim to Maximise	11	15	9	0	tbc	N/A	N/A	N/A	N/A
Average days to re-let standard void types	Aim to Minimise	23.53	21.5	13.4	13.64	13.11	26	↑	↑	✓
Average days to re-let major void types	Aim to Minimise	43.75	46.83	55.17	40.88	26.29	45	↑	↑	✓

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INFRASTRUCTURE FUNDING STATEMENT 2020/21

Introduction

The Infrastructure Funding Statement (IFS) is an annual report which provides a summary of all developer contributions relating to Section 106 agreements (S106) and the Community Infrastructure Levy (CIL) for a given financial year. **The Infrastructure Funding Statement replaces the Regulation 123 statement.**

Section 106 agreements are legal agreements which can be attached to a planning permission to mitigate the impact of development. Planning obligations within these agreements can only be sought where they are directly related to the development and necessary to make the development acceptable in planning terms. Contributions can either be provided on-site, for example by the provision of Affordable Housing, or off-site in the form of financial payments.

The Community Infrastructure Levy (CIL) is a mechanism to secure financial contributions from developers on certain viable developments. It is intended to fund more generalised, strategic infrastructure requirements across the District such as transport, flood defences, health care facilities, schools, social care facilities, cultural and sport facilities as well as the maintenance and improvement of facilities in order to support new development. CIL is being reviewed alongside the preparation of a new Local Plan.

CIL rates are set out in a published charging schedule and the Council's latest charging schedule was adopted in January 2016.

Funding for the delivery of infrastructure will be sought by the Council in several ways such as through planning conditions, Section 106 Agreements and through the Community Infrastructure Levy.

On the 1st September 2019 the Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019 came into force. Under these regulations Local Authorities are required to produce an Infrastructure Funding Statement annually that sets out details about planning obligation receipts and anticipated expenditure. This is to provide clarity and transparency to local communities and developers on the infrastructure and expenditure and in aligning this to planned development, as envisaged in the Local Plan.

Definitions used with this statement are

Agreed – Contributions that have been agreed within a signed legal document. These contributions have not been collected/ delivered and if the planning applications are not implemented, they will never be received.

Received – Contributions received, either non-monetary or monetary, that have been transferred to Selby District Council

Allocated – Contributions that have been received and allocated to specific projects.

Spent/ Delivered – Monetary or non-monetary contributions that have been spent/ delivered.

This Financial Year - refers to the period between 1.4.20 and 31.3.21.

1. S106 Obligations

Once a S106 agreement has been signed it becomes an obligation but will only be required if the planning permission is implemented and the trigger for payment has been reached. The agreement is also registered on the Local Land Charges Register as a land charge and will remain as such with that land – this means that the obligation will be required to be met in full by the owner of the land, whether that is the landowner at the time of permission or a future landowner.

Planning obligations assist in mitigating the impact of development to make it acceptable in planning terms. Obligations may only constitute a reason for granting planning permission if they meet tests that show they are necessary to make the development acceptable in planning terms.

The tests, as detailed below, are set out as statutory tests in Regulation 122 (as amended by the 2011 and 2019 Regulations) and as policy tests in the National Planning Policy Framework

- necessary to make the development acceptable in planning terms
- directly related to the development
- fairly and reasonably related in scale and kind to the development

It is not possible to provide a priority list of obligations or contributions which may be sought as these are dependant of the development proposal, but both S106 and CIL contributions can be placed on the same development.

However, some contributions can only be asked by means of S106 agreements, such as Affordable Housing provision where the development is for residential development and 10 or more homes will be provided.

Selby District Council collects off-site financial contributions where it has been determined that on-site provision is required by policy, but this is either not appropriate or fully achievable. A financial contribution is then requested from the developer to meet those needs outside of the development area.

As a District Council we monitor and collect contributions which are to be used for infrastructure provision which falls under the County Council remit, such as education and highways. These funds are passed to the County Council to be used as detailed in the S106 agreements and details will be provided by the County Council in their own Infrastructure Funding Statement along with Section 278 Highways Agreements.

S106 Obligations – summary

In 2020/21 the Council received a total of £125,412.50 in S106 contributions.

These contributions received were in relation to Education (£74,778.00), Highways and transport (£17,968.50), Off -site Recreational Open Space (£12,883.00) and Waste and Recycling (£19,773.00).

In addition, two monitoring fee payments were received (£1,250.00).

No maintenance commuted sum has been received or retained in this monitoring year.

Of the S106 contributions collected, £17,968.50 of Highways contributions have been allocated as per the details in the S106 agreements and £12,883.00 for Off-site recreational open space has been received but is yet to be allocated to specific projects.

There have been 12 new S106 agreements signed in this reporting year (4 with financial contributions) which will provide a potential £187,210 (£8,710.00 for Waste and Recycling, £89,500 for Highways and 80,000 for an off-site footpath).

In 2020/21, a total of £536,604.18 was transferred to NYCC, for use on Education and Highways infrastructure. Details of school places provided and educational facilities for this reporting period, will be provided in detail by NYCC Education in their Infrastructure Funding Statement. Similarly, contributions relating to Highway infrastructure will be provided by NYCC Highways.

Parish/Town Councils have received £96,989.68 of S106 contributions in this monitoring year and have provided several specific Off Site recreational Open Space projects. These projects have involved the provision and enhancement of play areas and equipment, including improvements to inclusivity and accessibility through specialist play equipment and provision of suitable pathways. Sport provision has also been improved through provision of a new rugby club/community centre and upgrades to lighting to improve the accessibility of playing pitches. New heritage bins have also been provided in Selby.

Affordable housing S106 contributions have been used to refurbish and bring back into use 7 Empty homes to date and provide 24 units for affordable housing stock. There is a current balance of £7,996,390.30 for new Affordable Housing provision, which has been allocated to the Council's Housing Delivery Programme schemes, but not yet spent.

For the NHS, £199,999.82 is allocated (and has been passed onto the NHS) for the enhancement of Health facilities in Sherburn in Elmet.

2. CIL

The council applies a charge on new development to help pay for infrastructure.

The Council's Infrastructure Funding Statement identifies the infrastructure projects or types of infrastructure which Selby District Council intends will be, or may be, wholly or partly funded by the Community Infrastructure Levy. The principles by which the council will allocate CIL receipts to infrastructure are;

- Strategic priority and Local priority
- Deliverability
- % match funding

The Council is currently preparing a new Local Plan, alongside which an Infrastructure Delivery Plan will be drafted. The Infrastructure Delivery Plan will identify the improvements which are required to local infrastructure to support the growth identified through the plan and prioritise the use of CIL income to deliver improvements. However it is considered that CIL receipts will be prioritised as set out below:-

- Improvements to the Strategic Highways Network
- Strategic Flood Mitigation Measures
- Healthcare provision

The regulations set out the methodology for how monies collected from the CIL are to be distributed as illustrated in the table below.

Purpose of funding	% Allocated
Administration	5% of all receipts
Neighbourhood Area Portion	15% of CIL receipts collected within that area for those areas which do not have an adopted Neighbourhood plan
Neighbourhood Area Portion	25% of CIL receipts collected within that area for those areas which have an adopted Neighbourhood plan
CIL Infrastructure	Remaining CIL receipts

The usual payment timeframe for CIL contributions is within 60 days of the intended commencement date of development, however, in the reporting year 2020-21, COVID 19 has had an impact on the building community.

CIL Coronavirus Regulations which came into force on 22 July 2020, were put in place to ensure that CIL liabilities have not caused an undue burden to small and medium sized businesses during the period of disruption. This amendment to regulations gives CIL charging authorities the discretion, for a limited time (in certain prescribed circumstances and if it is considered appropriate), to defer CIL payments, and to disapply late payment interest.

As a result of COVID -19, some applications in the monitoring year 2020/21 made contributions against instalment payments, and therefore their total demand amount may not have been paid in full within this reporting year.

A total of £2,827,824.98 in CIL receipts has been collected since 2016, when CIL was adopted, to the end of this reporting year (1.1.16 – 31.3.21), with £281,992.04 being collected in monitoring year 2020/21.

To date Selby District Council have 2 Neighbourhood areas which have an adopted Neighbourhood Plan (Appleton Roebuck and Acaster Malbis & Church Fenton).

A sum of £13,096.73 from the total CIL collected for 2020/21 has been allocated to the neighbourhood areas (i.e Parish or Town Councils). Overall, the Parish or Town Councils have been passed £249,995.19 of CIL receipts, within this monitoring year, to spend on local infrastructure projects.

Infrastructure projects funded, or partially funded, through CIL receipts this year have been reported by some Parish Councils to include such things as, a vehicle activated sign, a 'road' across a village green, MUGA fencing, bus shelters, streetlighting and (with additional 3rd party monies) a replacement adventure playground. Parish Councils are required to produce their own report which will detail spend and projects for their own areas.

We have had no monies returned to the District Council as a result of monies not being spent by Parish Councils and no payments in kind have been received in lieu of CIL payments.

£43,009.40 has been spent on administration costs for this reporting year, with £101,833.32 being allocated for administration from the overall total collected for the year.

Only one infrastructure project has been identified and allocated CIL funds by the authority to date – the roundabout on Bawtry Road Selby to link in the new supermarket development and improve the highway layout on the road. £198,687.50 has been allocated but this has not been spent to date as the scheme is awaiting final S278 sign off verification.

Annex 1 - Infrastructure Funding Statement Schedule 2020/21

SCHEDULE 2 Matters to be included in the annual infrastructure funding statement
(Regulation 121 Schedule 2)

The reporting year covered by this report is 1st April 2020 to 31st March 2021.

CIL Report		
1	The matters to be included in the CIL report are -	Amount
a	the total value of CIL set out in all demand notices issued in the reported year;	£1,052,533.35
b	the total amount of CIL receipts for the reported year	£281,992.04
c	the total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year but which have not been allocated;	£2,036,666.35
d	the total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year and which have been allocated in the reported year;	£526,200.36
e	the total amount of CIL expenditure for the reported year;	£0.00
f	the total amount of CIL receipts, whenever collected, which were allocated but not spent during the reported year;	£125,597.30
g	in relation to CIL expenditure for the reported year, summary details of—	
	i the items of infrastructure on which CIL (including land payments) has been spent, and the amount of CIL spent on each item;	£0.00
	ii the items of infrastructure on which CIL (including land payments) has been spent, and the amount of CIL spent on each item; £0.00 ii the amount of CIL spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part);	£0.00
	iii the amount of CIL spent on administrative expenses pursuant to regulation 61, and that amount expressed as a percentage of CIL collected in that year in accordance with that regulation;	£43,009.40 2.1%
h	in relation to CIL receipts, whenever collected, which were allocated but not spent during the reported year, summary details of the items of infrastructure on which CIL (including land payments) has been allocated, and the amount of CIL allocated to each item;	£198,687.50
i	the amount of CIL passed to—	
	i any parish council under regulation 59A or 59B; and	£249,995.19
	ii any person under regulation 59(4)	
j	summary details of the receipt and expenditure of CIL to which regulation 59E or 59F applied during the reported year including	
	i the total CIL receipts that regulations 59E and 59F applied to;	£0.00
	ii the items of infrastructure to which the CIL receipts to which regulations 59E and 59F applied have been allocated or spent, and the amount of expenditure allocated or spent on each item;	N/A
k	summary details of any notices served in accordance with regulation 59E, including—	
	i the total value of CIL receipts requested from each parish council;	£0.00
	ii any funds not yet recovered from each parish council at the end of the reported year;	£0.00
L	the total amount of—	

	i CIL receipts for the reported year retained at the end of the reported year other than those to which regulation 59E or 59F applied;	£0.00
	ii CIL receipts from previous years retained at the end of the reported year other than those to which regulation 59E or 59F applied;	£0.00
	iii CIL receipts for the reported year to which regulation 59E or 59F applied retained at the end of the reported year;	£0.00
	iv CIL receipts from previous years to which regulation 59E or 59F applied retained at the end of the reported year	£0.00
2	For the purposes of paragraph 1—	
a	CIL collected by an authority includes land payments made in respect of CIL charged by that authority;	£0.00
b	CIL collected by way of a land payment has not been spent if at the end of the reported year—	
	i development (within the meaning in TCPA 1990) consistent with a relevant purpose has not commenced on the acquired land; or	£0.00
	ii the acquired land (in whole or in part) has been used or disposed of for a purpose other than a relevant purpose; and the amount deemed to be CIL by virtue of regulation 73(9) has not been spent	N/A
c	CIL collected by an authority includes infrastructure payments made in respect of CIL charged by that authority;	N/A
d	CIL collected by way of an infrastructure payment has not been spent if at the end of the reported year the infrastructure to be provided has not been provided;	£0.00
e	the value of acquired land is the value stated in the agreement made with the charging authority in respect of that land in accordance with regulation 73(6)(d);	£0.00
f	the value of a part of acquired land must be determined by applying the formula in regulation 73(10) as if references to N in that provision were references to the area of the part of the acquired land whose value is being determined;	£0.00
g	the value of an infrastructure payment is the CIL cash amount stated in the agreement made with the charging authority in respect of the infrastructure in accordance with regulation 73A(7)(e).	£0.00

S106 Obligations Report		
3	The matters to be included in the section 106 report for each reported year are—	Amount
a	the total amount of money to be provided under any planning obligations which were entered into during the reported year;	£178,210.00
b	the total amount of money under any planning obligations which was received during the reported year;	£125,402.50
c	the total amount of money under any planning obligations which was received before the reported year which has not been allocated by the authority;	£3,595,852.73
d	summary details of any non-monetary contributions to be provided under planning obligations which were entered into during the reported year, including details of—	These details will be provided and reported by NYCC
	i in relation to affordable housing, the total number of units which will be provided;	
	ii in relation to educational facilities, the number of school places for pupils which will be provided, and the category of school at which they will be provided;	
e	the total amount of money (received under any planning obligations) which was allocated but not spent during the reported year for funding infrastructure;	£7,996,390.30
f	the total amount of money (received under any planning obligations) which was spent by the authority (including transferring it to another person to spend);	£536,604.18
g	in relation to money (received under planning obligations) which was allocated by the authority but not spent during the reported year, summary details of the items of infrastructure on which the money has been allocated, and the amount of money allocated to each item;	£199,999.82 Enhancement of Health Facilities in Sherburn in Elmet £199,999.82 (passed onto NHS but not spent)
h	in relation to money (received under planning obligations) which was spent by the authority during the reported year (including transferring it to another person to spend), summary details of—	
	i the items of infrastructure on which that money (received under planning obligations) was spent, and the amount spent on each item;	£96,989.68 as detailed below: Accessible Footpath (Brotherton PC) £4,955.00 Play Roundabout (Hambleton PC) £2,465.83 Heritage Bins (Selby Town Council) £670.31 Super Net Play Equipment (Selby

		Town Council) £23,238.70 Inclusive play Equipment (Selby Town Council) £11,049.84 Floodlighting (Sherburn in Elmet PC) £19,154.00 Rugby/Community centre (Sherburn in Elmet) £18,333.50 Play Area (Thorpe Willoughby PC) £13,250.00 Play Area (Womersley PC) £3,832.50
	ii the amount of money (received under planning obligations) spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part);	£0.00
	iii the amount of money (received under planning obligations) spent in respect of monitoring (including reporting under regulation 121A) in relation to the delivery of planning obligations;	£1250.00
i	the total amount of money (received under any planning obligations) during any year which was retained at the end of the reported year, and where any of the retained money has been allocated for the purposes of longer-term maintenance (“commuted sums”), also identify separately the total amount of commuted sums held.	£0.00
4	The matters which may be included in the section 106 report for each reported year are—	
a	summary details of any funding or provision of infrastructure which is to be provided through a highway agreement under section 278 of the Highways Act 1980 which was entered into during the reported year,	This will be reported on by NYCC
b	summary details of any funding or provision of infrastructure under a highway agreement which was provided during the reported year.	
5	For the purposes of paragraph 3—	
a	where the amount of money to be provided under any planning obligations is not known, an authority must provide an estimate	N/A
b	a non-monetary contribution includes any land or item of infrastructure provided pursuant to a planning obligation;	N/A
c	where the amount of money spent in respect of monitoring in relation to delivery of planning obligations is not known, an authority must provide an estimate.”	N/A

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Scrutiny Committee Work Plan for 2022-23

Please note that any items 'called in' will be considered at the next available meeting. Councillor Call for Action will also be considered at the next available meeting. **PROVISIONAL DATES FOR 2022-23** – 27 October 2022, 15 December 2022, 16 February 2023

Date of meeting	Topic	Action required
30 June 2022	North Yorkshire PFCC	<p>To invite the PFCC to a meeting of the Committee to hear about forthcoming plans.</p> <p>Topics suggested by Members so far:</p> <ul style="list-style-type: none"> - Cheap car/mobile home battery chargers that can go wrong and have caused a serious fire in Hensall. - Plans for fighting crime - Plans for increase in police numbers <p><i>Following by-election on 25 November 2021, the new PFCC will be invited to this meeting.</i></p> <p><i>Update at 13.1.21 - PFCC has requested May or June (which would take us into the 2022-23 municipal year) to accommodate finalising the Police and Crime Plan along with the Fire and Rescue Service Plan.</i></p> <p><i>PFCC's office confirmed 30 June 2022 available (2.2.22) – Members would like a date earlier than this.</i></p> <p><i>Email to PFCC office - 30 June 2022 still acceptable for PFCC.</i></p>
	Annual Report 2021-22	To consider and approve the Scrutiny Committee Annual report for 2021-22.

	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	Treasury Management Monitoring Report – Q4 2021-22	To consider the Council's Treasury Management Activity for Q4 and the performance against the prudential indicators. Q3 report scheduled for April meeting superseded by this item.
	Financial Results and Budget Exceptions – Q4 2021-22	To consider the financial results and budget exceptions report for Q4. This report now also includes the Programme for Growth quarterly update. Q3 report scheduled for April meeting superseded by this item.
	Update on Leisure Services Provision	To receive a short verbal update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022; more detailed information will be provided at September 2022 meeting.
29 September 2022	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	Update on Leisure Services Provision	To receive an update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022.
	Corporate Performance Report Q4 2021-22	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions – Q1 2022-23	To consider the financial results and budget exceptions report for Q1. This report now also includes the Programme for Growth quarterly update.

27 October 2022	Treasury Management - Monitoring Report – Q1 2022-23	To consider the Council's Treasury Management Activity for Q1 and the performance against the prudential indicators.
	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2020-21	To consider the annual reports of the North Yorkshire Safeguarding Adults and Children Boards for 2020-21.
	Housing and Property Services - Presentation	<p>To cover numerous matters to include:</p> <ul style="list-style-type: none"> - Progress of void property repairs and lettings over past 3 years; - Breakdown of void property figures, i.e., how many empty/void SDC properties there were in the district; - Inclusion of team contact details on letters to residents; - Provision of thermostatic controls in SDC properties to enable residents to control heating (important due to rising gas and electricity costs) - Details of housing policies for addressing anti-social behaviour (i.e., anti-social behaviour policy), untidy gardens, etc., and figures and details of actions taken to deal with the issues; - Tenancy agreements, how the introductory tenancy system works to assess the suitability of new tenants in SDC housing, i.e., liaising with NY Police and adult and children's services at NYCC. - Provision of 1-bedroom bungalows and how many tenants needed them, if they could be altered to 2-bedroom which were in greater demand. <p>Officers emailed May 2022 to check the above acceptable; after summer proposed.</p>
	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.

24 November 2022	On-Street Parking Enforcement in the District	Members requested that an officer from parking enforcement attend to discuss the serious issue of on-street parking within the district.
	Corporate Performance Report Q1 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	S106 and CIL Monies	To examine the use and breakdown of CIL and S106 monies in the district.
	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
19 January 2023	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2021-22	To consider the annual report of the North Yorkshire Safeguarding Adults and Children Boards for 2021-22.
	Update on Leisure Services Provision	To receive an update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022.
	Corporate Performance Report Q2 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions – Q2	To consider the financial results and budget exceptions report for

	2022-23	Q2. This report now also includes the Programme for Growth quarterly update.
	Treasury Management - Monitoring Report – Q2 2022-23	To consider the Council's Treasury Management Activity for Q2 and the performance against the prudential indicators.
	Director of Public Health (Including Annual Report 2021-22)	To invite the Director of Public Health for North Yorkshire to the meeting and ask them to present the annual reports for 2021-22.
	Barlow Common and Hambleton Hough Annual Reports 2021-22 – Yorkshire Wildlife Trust and Wildlife Habitat Protection Trust	To consider the annual reports by the Yorkshire Wildlife Trust and Wildlife Habitat Protection Trust for Barlow Common (YWT) and Hambleton Hough (WHPT).
23 March 2023	Treasury Management - Monitoring Report – Q3 2022-23	To consider the Council's Treasury Management Activity for Q3 and the performance against the prudential indicators.
	Financial Results and Budget Exceptions – Q3 2022-23	To consider the financial results and budget exceptions report for Q3. This report now also includes the Programme for Growth quarterly update.
	Blue Light Services - Police and Fire Services, and Yorkshire Ambulance Service (YAS)	Ask reps back again following their attendance in February 2022. Guests that attended in Feb 2022: - Chris Neale, Group Manager Selby District, NY Fire and Rescue Service - Supt. Mark Khan, NY Police Service - Rachel Pippin, Deputy Head of Operations, YAS and Ken Lowe, Area Operations Manager covering Selby
	Corporate Performance Report – Q3 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.

	Final Report of the Selby District Council Scrutiny Committee 2022-23	To agree the final report of the Scrutiny Committee before local government reorganisation to a North Yorkshire Unitary Council from 1 April 2023.
	6-monthly Emergency Planning Incidents Update	To receive an update on incidents to which the Council's Emergency Response Team have dealt with.
	Programme for Growth (P4G)	To receive an update and information on the latest position of the Programme for Growth (P4G). <i>If there is no update to give, to be removed from the agenda.</i>

Other issues to be added to the work plan as appropriate in 2022-23; Members need to indicate which are priorities as there a numerous suggestion.

Issue	Details	When?
Provision of Dentistry in Selby District	<p>To explore and evaluate the provision of NHS dentistry services in Selby District. <i>Suggested by the Chair of Policy Review Committee in 2021.</i></p> <p>Attendance had been confirmed (in April) from:</p> <ul style="list-style-type: none"> - Ruth Stockdale, Network and Engagement Officer, Healthwatch North Yorkshire <p>TBC:</p> <ul style="list-style-type: none"> - Deborah Pattinson (Dental Commissioning Lead – Yorkshire and the Humber) (or her manager) – no response received. - BDA North Yorkshire rep – no response received. 	Original date of 11 April 2022, meeting cancelled at request of Chair. To be rearranged in 2022-23.

	- Invitation also sent to Elmet Dental Care – unable to attend.	
Public Transport in Selby District	Invite representatives from Arriva, National Rail etc. to discuss public transport in the district.	TBC
Covid-19 in Selby District	<p>To look at the work of the Council during the COVID-19 pandemic – how things progressed, what work was undertaken and how it affected the work of the Council (across all areas, i.e., housing, street cleansing, working from home, decision making/virtual meetings etc, should these become the new norm?) Written report and Officer attendance to answer queries.</p> <p>Examine the CEF Covid-19 community support funding offered by the Council between July and September 2020 to provide a ‘community float’, to enable local voluntary groups to access financial assistance to support their activities that help communities to connect again.</p> <p>Lastly, also compare Selby’s performance/approach to the pandemic to the spending, work and performance of other Councils in response to Covid.</p>	Requested that the item comes to the November 2022 meeting.
Public Engagement	To look at the Council’s public engagement. May not have time before LGR? Remove from work programme?	TBC
Loneliness	Possible future theme for the Committee to consider, older and younger people. Unlikely to have time before LGR? Remove from work programme?	TBC
Safety Advisory Group	Suggested as a future topic at mid-cycle briefing; what they do, who is involved, how they offer advice to groups and what advice they offer. Unlikely to have time before	TBC

	LGR; remove from work programme?	
Community Partnerships	Was provisionally due for consideration in April 2020 but cancelled due to Covid-19. For Members to consider when they would like this to come to Committee and what specific aspects they want to consider. Unlikely to have time before LGR; remove from work programme?	TBC
Industrial Units	<p>Industrial Units for rent owned by the Council require upgrading and improvements, currently void/empty and not generating income. Added to work programme following 13 August 2020 meeting. Also referred to Scrutiny Committee as a matter for consideration from Audit and Governance Committee who, when they met in January 2021, suggested that they wished to do a 'deep dive' into industrial units within the district. Suggested as a hybrid meeting of all three committees (Audit and Governance, Policy Review and Scrutiny Committee).</p> <p>Officers have advised that the Council was working with an energy assessor to determine the extent of works required to bring the industrial units to a position where they will comply with regulations to enable them to be let once more. No precise timescale for completion of assessment as yet, would need this information before being able to commit to a specific date; anticipate April likely to be preferable.</p> <p>Information report to be brought to Policy Review Committee in June 2022 as next step. From there consider if cross-committee work or should just be taken forward by Policy Review or Scrutiny.</p>	June 2022 to Policy Review
Nigel Adams MP	At the meeting of the Scrutiny Committee in October	Possibly September 2022 jointly with

	<p>2021, it was suggested by Members that attendance of the Selby and Ainsty MP, Nigel Adams, be combined with a meeting of North Yorkshire County Council's Selby and Ainsty Area Constituency Committee. Officers have contacted NYCC to enquire as to this arrangement. The next realistic date of the Selby and Ainsty Area Committee that Nigel Adams MP could attend would be in June 2022, as the April 2022 meeting of the Area Committee will be in the midst of purdah.</p> <p>Asked NYCC if Scrutiny Committee Members can attend Selby and Ainsty Area Committee and are permitted to speak. Ask questions as Area Committee members would.</p> <p>30.6.22 - Area Committee no longer asking NA to attend in person; written reports requested instead. Attendance will need to be arranged at Selby separately.</p>	Selby and Ainsty Area Committee
Education in Selby District	<p>Originally planned for the 2021-22 year in March 2022 but moved to the 2022-23 year as NYCC have requested that the meeting take place after the May 2022 elections, as 31 May is within the pre-election period.</p> <p>As a result, the Chair was consulted and agreed that this item should be moved to the 2022-23 year.</p> <p>The following should be invited to this meeting when rearranged in 2022-23: Selby College (Principal or Vice Principal), Scunthorpe College, Pontefract College, York College, Ebor Academy Trust, Hope Learning Trust York, NYCC Education Services, Hope Sentamu Learning Trust. Also invite Ward Members for Barlby to the future meeting.</p>	DATE TBC

Visit to Barlow Common and Hambleton Hough	Following consideration of BC and HH Annual Reports at January 2022 meeting, Members asked that a visit be arranged for the committee to both sites to view the work being undertaken. Invite reps from Yorkshire Wildlife Trust (David Craven) and Wildlife Habitat Protection Trust (Martin Blakey) for Barlow Common (YWT) and Hambleton Hough (WHPT).	Summer 2022